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| --- | --- |
| **Report Scope** |  |
| **Date Produced** |  |
| **Product Status (repeated for each product included in the report scope)** |
| **Product Identifier** |  |
| **Product Title** |  |
| **Version** |  |
| **Status and date of status****change** |  |
| **Product State** |  |
| **Owner** |  |
| **Copy-holders** |  |
| **Location** |  |
| **User(s)** |  |
| **Producer** |  | **Date Allocated** |  |
| **Baseline Date planned** |  | **Actual** |  |
| **Planned date of next****baseline** |  |
| **List of related items** |  |
| **List of related Issues and risks** |  |